

LONDON BOROUGH OF BRENT FORWARD PLAN OF KEY DECISIONS for the period 17 July 2023 onwards

The Forward Plan is a list of forthcoming decisions and provides at least 28 days' notice of the following:

- all decisions to be taken by the Cabinet and Cabinet Committees; and
- key decisions taken by Council Officers, Cabinet Members, and the West London Economic Prosperity Board.

A key decision is defined by regulations as a decision which relates to an executive function and which is likely:

- a. to result in the local authority incurring expenditure / making of savings of £500,000 or more.
- b. to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

All decisions taken by the Cabinet and Cabinet Committees and key decisions taken by Council Officers and Cabinet Members can be called-in by Councillors before they are implemented. If a decision is called-in, a Scrutiny Committee made up non-Cabinet Members will meet to consider the decision within 15 working days of the decision being made. The original decision-maker will then take into account the recommendations of this Scrutiny Committee before choosing to either implement or change the decision. The exact date when the recommendations of the Scrutiny Committee are to be re-considered by the Cabinet, Cabinet Committee or Officer (as the case may be) can be obtained from Governance Services.

Members of the public are entitled to see the reports that will be relied on when a decision is taken unless they contain confidential or exempt information under the Local Government Act 1972. Reports will be published on the Council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Governance Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 2063/1355 or via e-mail to committee@brent.gov.uk.

Should you wish to make representations regarding any matter listed or want to request that an exempt report should be considered in public, please email Governance Services at <u>committee@brent.gov.uk</u> or telephone 020 8937 2063/1355 at least one week before the decision is to be taken. Your representations and the Council's response will be published on the Council's website at least 5 working days before the Cabinet/ Cabinet Committee meeting or date of the scheduled Officer decision.

The current membership of the Cabinet is as follows: <u>Cllr M Butt</u> (Leader) <u>Cllr M Patel</u> (Deputy Leader, Resources) <u>Cllr Nerva</u> (Public Health & Adult Social Care) <u>Cllr Farah</u> (Safer Communities & Public Protection) <u>Cllr Donnelly-Jackson</u> (Customers, Communities & Culture)

<u>Cllr Tatler</u> (Regeneration, Planning & Growth) <u>Cllr Krupa Sheth</u> (Environment, Infrastructure & Climate Action) <u>Cllr Grahl</u> (Children, Young People & Schools) <u>Cllr Knight</u> (Housing, Homelessness & Renters Security)

> email: committee@brent.gov.uk Tel: 020 8937 2063/1355

Publication Date: 04 July 2023

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
June 2022					
 Housing repairs and maintenance authority to go out to tender To request authority for Housing to go out to tender for housing maintenance services. KEY Report: Part exempt 	Director - Housing	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 1 Jun 2022	Category Manager, Procurement Tel: 020 8937 2678 Andrew.Stirland1@bre nt.gov.uk
Extension to HRS Contracts Approval to extend existing contracts for Housing Related Support for MH, Multiple needs, Women's services, including Domestic Abuse and Young Persons services KEY Report: Part exempt	Director - Adult Social Care	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 1 Jun 2022	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov .uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Extension of Contracts Approval required to extend contracts for older persons floating support and generic floating support, until the retender process has been completed KEY Report: Part exempt	Director - Adult Social Care	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 1 Jun 2022	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov .uk
Procurement of Mental Health services at Braemar Avenue and Craven Park Road To approve the tender of Mental Health Services at the sites listed KEY Report: Part exempt	Corporate Director of Adult Social Care & Health	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 1 Jun 2022	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov .uk

August 2022

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Tender Adults Learning Disabilities Supported Living Services The Adults Learning Disabilities Supported Living service - 63 Manor Drive & 54 Beechcroft Gardens contract expires on 31st March 2023 and Adult Social Care are seeking authority to go out to Tender KEY Report: Open	Director - Adult Social Care	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	15 Aug 2022	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov .uk
September 2022					
Authority to tender contract for the provision of insurance works and housing disrepair To start the process to procure contractors to deliver complex works including Disrepair, Insurance, Fire Damage, Damp and Mould KEY Report: Open	Director - Housing	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 23 Sep 2022	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk

October 2022

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
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Award of Contract for Housing Lift Maintenance Services To request authority to approve an award of contract for Housing Lift Maintenance Services.	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters	Not before 1 Oct 2022	Head of Property Services Tel: 020 8937 2652 Giuseppe.Coia@brent.
КЕҮ			Security		gov.uk
Report: Part exempt			(Councillor Promise Knight)		

November 2022

Authority to enter into a grant agreement with the GLA Affordable Homes Programme To request approval for the Council to enter into a grant agreement with the Greater London Authority (GLA) in relation to the purchase of social units at the Euro House, Fulton Road development. KEY Report: Part exempt	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	14 Nov 2022	Head of Affordable Housing & Partnerships Tel: 020 8937 1131 Emily- Rae.Maxwell@brent.go v.uk, Director - Property and Assets Tel: 020 8937 1722 tanveer.ghani@brent.g ov.uk
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Award Special Needs transport Consultancy To request authority to award a contract for Special Needs transport consultancy, following the use of a procurement via framework KEY Report: Part exempt	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	15 Nov 2022	Contract and Supply Manager Tel: 020 8937 3583 Mohammed.Negm@br ent.gov.uk
Authority to Tender Structural Consultancy This decision is seeking authority to tender for structural consultancies for highways. KEY Report: Open	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	15 Nov 2022	Contract and Supply Manager Tel: 020 8937 3583 Mohammed.Negm@br ent.gov.uk

January 2023

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Update on the Financing of United College Group's' Wembley site development To seek approval to continue supporting the United College's Wembley site development following a change buyer. KEY Report: Part exempt	Chief Executive	Chief Executive	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	Not before 1 Jan 2023	Corporate Director Finance and Resources Tel: 020 8937 4043 minesh.patel@brent.go v.uk
Authority to procure a contractor for Carlton Vale Boulevard, South Kilburn To agree the authority to procure a contractor to deliver Carlton Vale Boulevard not before 1 st December 2021. KEY Report: Part exempt	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	Not before 1 Jan 2023	Director - Regeneration, Growth and Employment Tel: 020 8937 6441 alice.lester@brent.gov. uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to appoint a contractor for Carlton Vale Boulevard, South Kilburn To agree the authority to appoint a contractor to deliver Carlton Vale Boulevard not before 1 st April 2022. KEY Report: Part exempt	Corporate Director of Communities & Regeneration	Corporate Director of Communities & Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	Not before 8 Jan 2023	Director - Regeneration, Growth and Employment Tel: 020 8937 6441 alice.lester@brent.gov. uk
February 2023					
Authority to extend the Street Lighting Contract To request authority to extend the street lighting contract for a period of two years. KEY Report: Part exempt	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	Not before 1 Feb 2023	Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.g ov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to tender for a care and support contract at Supported Living Services for people with a range of disabilities at Peel Road To request authority to tender for a care and support contract at Supported Living Services for people with a range of disabilities at Peel Road.	Corporate Director of Adult Social Care & Health	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 24 Feb 2023	Supplier Relationship Manager Karen.Wren@brent.gov .uk
KEY					
Report: Part exempt					
Authority to tender for a Care and Support Contract at Supported Living Services for People with Sensory Impairment at Clement Close To request authority to tender for a care and support contract at Supported Living Services for people with sensory impairment at Clement Close.	Corporate Director of Adult Social Care & Health	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 24 Feb 2023	Supplier Relationship Manager Karen.Wren@brent.gov .uk
KEY					
Report: Part exempt					

March 2023

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
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Authority to trigger the second stage of the two-stage design and build contract for Church End Redevelopment To request approval for triggering the second stage of the two-stage design and build contract for Church End Redevelopment KEY	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	Not before 2 Mar 2023	Director - Property and Assets Tel: 020 8937 1722 tanveer.ghani@brent.g ov.uk
Report: Part exempt					
Authority to trigger the second stage of the two stage design and build contract at Picture Palace To request approval to trigger the second stage of the two stage design and build contract at Picture Palace.	Corporate Director of Finance & Resources	Director - Property and Assets	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	Not before 1 Mar 2023	Capital Works Project Manager Tel: 020 8937 3386 Joy.Ogbechi@brent.go v.uk
Report: Part exempt					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Award of a Contract for Technical Services to Support Windows 2012 Server Migration Award of a contract for technical services to support Windows 2012 server migration for the Shared Technology Services boroughs of Brent, Lewisham and Southwark. KEY Report: Part exempt	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	24 Mar 2023	Senior Category Manager, Procurement Tel: 020 8937 1733 philippa.brewin@brent. gov.uk
Authority to enter into a development agreement for the redevelopment of Neville, Winterley's and Carlton House and Hall Following a procurement process, to agree to enter into a development agreement with the successful bidder, for the redevelopment of NWCC site including 1-8 Neville House, 1-64 Winterley's, 113-128 Carlton House and Carlton Hall, as part of the South Kilburn estate regeneration programme. KEY	Corporate Director of Communities & Regeneration	Corporate Director of Communities & Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	Not before 3 Mar 2023	Interim Head of Estates Regeneration dermot.whelan@brent. gov.uk
Report: Part exempt					

April 2023

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
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Authority to Award Contract for Substance Misuse Counselling Support Service Approval to award a contract for Substance Misuse Counselling Support Service. KEY Report: Part exempt	Corporate Director of Children & Young People	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	Not before 25 Apr 2023	Childrens Social Care Tenidola.Awoyemi@br ent.gov.uk
Authority to Tender Contract for a Substance Misuse Counselling Support Service To request authority to tender for Substance Misuse Counselling Support Service.	Corporate Director of Children & Young People	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	Not before 17 Apr 2023	Childrens Social Care Tenidola.Awoyemi@br ent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Wembley Housing Zone (WHZ) Borough Funding Agreement Amendments To amend the Wembley Housing Zone (WHZ) funding agreements to secure timely drawdown of grant funding for Cecil Avenue and Ujima House schemes.	Corporate Director of Communities & Regeneration	Corporate Director of Communities & Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	Not before 19 Apr 2023	Head of Regeneration, Communities and Regeneration Tel: 020 8937 2348 jonathan.kay@brent.go v.uk
Report: Part exempt					
Authority to extend Managed Print Service Contract To request authority to extend the Managed Print Service Contract. KEY Report: Part exempt	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	Not before 21 Apr 2023	Senior Category Manager, Procurement Tel: 020 8937 1733 philippa.brewin@brent. gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Award the contract to undertake works for the Additional Resourced Provision for SEND Pupils at Elsley Primary School and Newfield Primary School To request approval to award a contract to undertake works for the Additional Resourced Provision for SEND Pupils at Elsley Primary School and Newfield Primary School as per Contract Standing Order 88. KEY Report: Part exempt	Corporate Director of Finance & Resources	Director - Property and Assets	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	27 Apr 2023	Schools Capital Programme Team Tel: 020 8937 4203 neil.martin@brent.gov. uk
Green Heat Network Fund Agreement for South Kilburn Heat Network To request authority to enter into a Grant Funding Agreement for the Green Heat Network Fund for South Kilburn Heat Network. KEY Report: Part exempt	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	Not before 27 Apr 2023	Head of Environmental Strategy & Commissioning Tel: 020 8937 5323 oliver.myers@brent.go v.uk

May 2023

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to award a contract for Digital Transformation Technology Partner To request authority to award a contract for Digital Transformation Technology Partner. KEY Report: Part exempt	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Safer Communities & Public Protection (Councillor Harbi Farah)	31 May 2023	Digital Transformation Lead Tel: 020 8937 1935 Rehana.Ramesh@bren t.gov.uk
High Rise Major Works and Energy Efficiency Programme 2023 - 2026; Commission of the Works Contract Commission of a works contract for the High Rise Major Works and Energy Efficiency Programme 2023 - 2026; as delegated by Cabinet on 12 December 2022 to the Corporate Director of Resident Services in consultation with the Lead Member for Housing, Homelessness & Renters Security;	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 2 May 2023	Head of Property Services Tel: 020 8937 2652 Giuseppe.Coia@brent. gov.uk
KEY					
Report: Part exempt					

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Authority to award contract for Carer Support Services Approval to award contract for Carers Support Services. KEY Report: Part exempt	Director - Adult Social Care	Director - Adult Social Care	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 18 May 2023	Head of Commissioning, Contract and Market Management Tel: 020 8937 1609 andrew.davies@brent. gov.uk
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Authority to Award Contract for Advocacy Services Approval to award a contract for advocacy services. KEY Report: Part exempt	Director - Adult Social Care	Director - Adult Social Care	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 18 May 2023	Head of Commissioning, Contract and Market Management Tel: 020 8937 1609 andrew.davies@brent. gov.uk
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to award contract for roof replacement works at Wembley Primary School and Wykeham Primary School To request approval to contract for roof replacement works at Wembley Primary School and Wykeham Primary School as per Contract Standing Order 88.	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	25 May 2023	Director - Property and Assets Tel: 020 8937 1722 tanveer.ghani@brent.g ov.uk
Report: Part exempt					
June 2023					
Approval to award a contract for Community Equipment Services and enter into an s75 Agreement with Brent Integrated Care Board (ICB) Approval to award a contract for Community Equipment Services due to early ending of the current equipment contract. The Council will also enter into a new s75 Agreement with Brent Integrated Care Board (ICB) for these services.	Cabinet	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	19 Jun 2023	Head of Commissioning, Contract and Market Management Tel: 020 8937 1609 andrew.davies@brent. gov.uk
KEY					
Report: Part exempt					

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Corporate Performance - Q4 2022/23 Performance Report Cabinet to note the performance information contained in the performance report. Non-Key Decision Report: Open	Cabinet	Corporate Director of Communities & Regeneration	Cabinet Member for Customers, Communities and Culture (Councillor Fleur Donnelly- Jackson)	19 Jun 2023	Head of Partnerships and Strategy janet.latinwo@brent.go v.uk, Policy, Partnerships & Scrutiny Manager tom.pickup@brent.gov. uk, Senior Performance Officer Tel: 020 8937 5068 chatan.popat@brent.go v.uk
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Recommendations from Scrutiny Committees To consider any recommendations from Scrutiny Committees. KEY Report: Open	Cabinet	Chief Executive	Leader (Councillor Muhammed Butt)	19 Jun 2023	Strategy Lead - Scrutiny Officer Tel: 020 8937 5477 George.Kockelbergh@ brent.gov.uk, Senior Policy and Scrutiny Officer jason.sigba@brent.gov. uk
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Variation and Extension of the Care and Support Contract within Extra Care Housing Schemes To request approval to vary and extend a contract for extra care housing and support. KEY Report: Part exempt	Cabinet Member for Public Health & Adult Social Care	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 19 Jun 2023	Supplier Relationship Manager Karen.Wren@brent.gov .uk
Child Weight Management Service To request approval to enter into an open procurement for a child weight management service. KEY Report: Part exempt	Corporate Director of Adult Social Care & Health	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 19 Jun 2023	Public Health Consultant Marie.McLoughlin@bre nt.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Vary and Extend the Contract for the Provision of Speech and Language Therapy for Children and Young People in Schools, Family Wellbeing Centres and Linked Early Years Settings To request approval to vary and extend the current contract for the provision of Speech and Language Therapy for children and young people in schools, children's centres and linked early years settings. KEY Report: Part exempt	Corporate Director of Children & Young People	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	Not before 1 Jun 2023	Director - Safeguarding, Partnerships and Strategy Tel: 020 8937 4529 Shirley.Parks@brent.g ov.uk
CCTV Contract Extension To approve a 12 month extension to the current CCTV framework provider following the end of contract on 31 July 2023. KEY Report: Part exempt	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Safer Communities & Public Protection (Councillor Harbi Farah)	Not before 1 Jun 2023	ASB and Crime Manager, Community Protection Tel: 020 8937 5853 Simon.Egbor@brent.go v.uk

Integrated Asset Management, Planned and Cyclical Maintenance Works and Responsive Repairs Maintenance Works from Wates Construction Ltd to Wates Property Services Ltd To request authority to novate the Wates contract for Asset Management, Planned Cyclical Maintenance Works and Responsive Repairs Maintenance Works from WatesDirector of Resident ServicesResident ServicesM He He ServicesVolume Repairs Maintenance Works Cyclical Maintenance Works and Responsive Repairs Maintenance Works from WatesDirector of Resident ServicesResident ServicesM He ServicesVolume Property Services Ltd To request authority to novate the Wates Cyclical Maintenance Works and Responsive Repairs Maintenance Works from WatesDirector of Resident ServicesResident ServicesM He Services		Not before 19 Jun 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk
Construction Ltd to Wates Property Services Ltd. KEY Report: Part exempt	Knight)		

Sustainable Environment and Development Supplementary Planning Document To consider the draft Sustainable Environment and Development Supplementary Planning Document (SPD) consultation responses, any recommended amendments and adoption of the SPD. KEY Report: Open	Corporate Director of Communities & Regeneration, Cabinet Member for Regeneration, Planning & Growth	Corporate Director of Communities & Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	Not before 12 Jun 2023	Planning, Policy and Projects Tel: 020 8937 6710 paul.lewin@brent.gov.u k
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Residential Amenity Space and Place Quality Supplementary Planning Document To consider the draft Supplementary Planning Document (SPD) consultation responses, any recommended amendments and the adoption of the SPD. KEY Report: Open	Corporate Director of Communities & Regeneration, Cabinet Member for Regeneration, Planning & Growth	Corporate Director of Communities & Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	12 Jun 2023	Placemaking Officer Natasha.Reid@brent.g ov.uk
July 2023					
Brent Local Implementation Plan (LIP) Two- Year Delivery Plan: 2023/24 - 2024/25 To note the LIP funding position for the two year period of 2023/24 – 2024/25 and approve the LIP two year delivery plan and programme delivery arrangements. KEY Report: Open	Cabinet	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	17 Jul 2023	Transportation Planning Manager Tim.Martin@brent.gov. uk, Head of Healthy Streets and Parking Tel: 020 8937 5113 sandor.fazekas@brent. gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Brent / Harrow Inter Authority Agreement for the Special Needs Transport Shared Service Approval to award an inter authority agreement with Harrow Council for the provision of a Special Needs Transport Service. KEY Report: Part exempt	Cabinet	Corporate Director of Communities & Regeneration	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	17 Jul 2023	Head of Neighbourhood Management, Environment Services Tel: 020 8937 5072 Simon.Finney@brent.g ov.uk
Selective Licensing in the Private Rented Sector in Brent 2023 - Phase 2 Approval of the steps for new licensing schemes. KEY Report: Open	Cabinet	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	17 Jul 2023	Head of Private Housing Services Tel: 020 8937 2546 spencer.randolph@bre nt.gov.uk
Disposal of 23 shared ownership homes To agree to the disposal of 23 shared ownership homes under the grand union phase 1 scheme to the preferred bidder. KEY Report: Part exempt	Cabinet	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	17 Jul 2023	Head of Affordable Housing & Partnerships Tel: 020 8937 1131 Emily- Rae.Maxwell@brent.go v.uk

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Medium Term Financial Outlook This report sets out the overall financial position facing the Council and highlights the significant risks, issues and uncertainties with regards to the Council's Medium Term Financial Strategy (MTFS). KEY Report: Open	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	17 Jul 2023	Corporate Director Finance and Resources Tel: 020 8937 4043 minesh.patel@brent.go v.uk
Financial Forecast Report Quarter 1 2023/24 This report sets out the current forecast of income and expenditure versus the revenue budget for 2023/24 and other key financial data. KEY Report: Open	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	17 Jul 2023	Corporate Director Finance and Resources Tel: 020 8937 4043 minesh.patel@brent.go v.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Financial Outturn Report 2022/23 This report sets out the outturn for income and expenditure versus the revenue budget and capital programme for 2022/23 and other key financial data. KEY Report: Open	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	17 Jul 2023	Corporate Director Finance and Resources Tel: 020 8937 4043 minesh.patel@brent.go v.uk
Uncollectible Debt Write-Offs: 1 September 2022 to 31 March 2023 To note the uncollectible debt write offs between 1 September 2022 to 31 March 2023. KEY Report: Part exempt	Cabinet	Corporate Director of Resident Services	Cabinet Member for Customers, Communities and Culture (Councillor Fleur Donnelly- Jackson)	17 Jul 2023	Head of Revenues and Debt Tel: 020 8937 2307 Peter.Cosgrove@brent. gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Recommendations from Scrutiny Committees To consider any recommendations from Scrutiny Committees. KEY Report: Open	Cabinet	Chief Executive	Leader (Councillor Muhammed Butt)	17 Jul 2023	Strategy Lead - Scrutiny Officer Tel: 020 8937 5477 George.Kockelbergh@ brent.gov.uk, Senior Policy and Scrutiny Officer jason.sigba@brent.gov. uk
Award of a care and support contract for Honeypot Lane Extra Care Scheme Authority to award a care and support contract at Honeypot Lane, Extra Care scheme to for a period of three (3) years with an option to extend for up to a maximum of two (2) years. KEY Report: Part exempt	Cabinet Member for Public Health & Adult Social Care	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 10 Jul 2023	Supplier Relationship Manager Karen.Wren@brent.gov .uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Integrated Contract Variation for Baling of Paper and Card To approve the integrated contract variation for baling of paper and card. KEY Report: Part exempt *Added to Plan 23 June 2023	Cabinet Member for Environment, Infrastructure & Climate Action	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	Not before 24 July 2023	Head of Environment Strategy, Waste & Climate Action Tel: 020 8927 5323 Oliver.Myers@brent.go v.uk
Authority to Enter into a Grant Agreement for the Climate Action Fund Decision to enter into a grant funding agreement with the National Lottery Community Fund for the receipt of funding under the Climate Action Fund. KEY Report: Part exempt	Director - Environment and Leisure	Director - Environment and Leisure	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	3 Jul 2023	Funding Bid Writer emma.sharpe@brent.g ov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to procure Mechanical and Electrical Contracts - Door Entry To request authority to procure mechanical and electrical contracts – door entry. KEY Report: Part exempt	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk
Authority to procure Mechanical and Electrical Contracts - CCTV & Automated Barriers To request authority to procure mechanical and electrical contracts – CCTV & Automated Barriers. KEY Report: Part exempt	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
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Authority to procure Mechanical and Electrical Contracts - Communal Electrical Contract To request authority to procure mechanical and electrical contracts – Communal Electrical Contract.	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk
Report: Part exempt			Knight)		

Authority to Procure Mechanical and Electrical Contracts - Communal Electrical Contract & Fire Services Authority to Procure Mechanical and Electrical Contracts – Communal Electrical Contract and Fire Services.KEYReport: Part exempt	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Procure Mechanical and Electrical Contracts - Lift Contracts, Servicing and Repairs Authority to Procure Mechanical and Electrical Contracts – Lift Contracts, Servicing and Repairs. KEY Report: Part exempt	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk
Authority to Procure Mechanical and Electrical Contracts - Mobility Lift Contract, Annual Servicing and Repairs Authority to Procure Mechanical and Electrical Contracts – Mobility Lift Contract, Annual Servicing and Repairs. KEY Report: Part exempt	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Procure Mechanical and Electrical Contracts - District Heating Contract, Communal Heating Systems Authority to Procure Mechanical and Electrical Contracts – District Heating Contract, Communal Heating Systems. KEY Report: Part exempt	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk
Authority to Procure Mechanical and Electrical Contracts - Gas Contract - Domestic Gas Servicing and Repairs Authority to Procure Mechanical and Electrical Contracts – Gas Contracts, Domestic Gas Servicing and Repairs. KEY Report: Part exempt	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Procure Mechanical and Electrical Contracts - Communal Water Services; CWST, Sampling, L8 Monitoring Authority to Procure Mechanical and Electrical Contracts – Communal Water Services; CWST, Sampling, L8 Monitoring. KEY Report: Part exempt	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk
Authority to Procure Mechanical and Electrical Contracts - Water Servicing Contract; Water Risk Assessments Authority to Procure Mechanical and Electrical Contracts – Water Servicing Contract; Water Risk Assessments. KEY Report: Part exempt	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Procure Mechanical and Electrical Contracts - Water Servicing Contract; External Cold Water Mains from Network to Building Point of Entry Authority to Procure Mechanical and Electrical Contracts – Water Servicing Contract; External Cold Water Mains from Network to Building Point of Entry. KEY	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk
Report: Part exempt					
Authority to Procure Mechanical and Electrical Contracts - Asbestos Consultant Analysts Authority to Procure Mechanical and Electrical Contracts – Asbestos Consultant Analysts. KEY Report: Part exempt	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Procure Mechanical and Electrical Contracts - Asbestos Removal Contract Authority to Procure Mechanical and Electrical Contracts – Asbestos Removal Contract. KEY Report: Part exempt	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk

Authority to Procure Mechanical and Electrical Contracts - Fire Risk Assessments and Fire Safety Advice Authority to Procure Mechanical and Electrical Contracts - Fire Risk Assessments and Fire Safety Advice.KEYReport: Part exempt	Director - Housing	Director - Housing	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent .gov.uk
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Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to Award contract for Mobile Voice and Data Services for Shared Technology Services Authority to Award contract for - Mobile Voice and Data Services for the Shared Technology Services organisations KEY	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)	Not before 4 Jul 2023	Senior Category Manager, Procurement Tel: 020 8937 1733 philippa.brewin@brent. gov.uk
Report: Part exempt					
Contract for Leasehold Property Insurance To seek authority to award a contract for leasehold property insurance. KEY Report: Part exempt *Added to Plan 23 June 2023	Corporate Director of Finance and Resources	Corporate Director of Finance and Resources	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 24 July 2023	Head of Housing and Neighbourhoods Kate.Daine@brent.gov. uk
Contract for General Insurance Services To seek authority to award a contract for general insurance services. KEY Report: Part exempt *Added to Plan 23 June 2023	Corporate Director of Finance and Resources	Corporate Director of Finance and Resources	Deputy Leader and Cabinet Member for Finance, Resources & Reform (Councillor Mili Patel)	On 1 Aug 2023	Head of Transactional Services Tel: 020 9837 4034 Janine.Nell@brent.gov. uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Granville Homes - Award of a Contract for Technical Consultancy Services To award a Contract for Technical Consultancy Services for the design, procurement and contract administration of the works to remediate Granville Homes. KEY Report: Part exempt	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)	Not before 19 Jul 2023	Head of Property Services Tel: 020 8937 2652 Giuseppe.Coia@brent. gov.uk
Processing and Sale of Paper and Card Recyclate Contract Award To request authority to award a contract for the processing and sale of paper and card recyclate. KEY Report: Part exempt	Corporate Director of Resident Services	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	Not before 17 Jul 2023	Head of Environmental Strategy & Commissioning Tel: 020 8937 5323 oliver.myers@brent.go v.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to award a contract for Digital Transformation Technology Partner To request authority to award a contract for Digital Transformation Technology Partner via GCloud13 framework. KEY Report: Part exempt	Corporate Director of Resident Services	Corporate Director of Resident Services	Leader (Councillor Muhammed Butt)	Not before 17 Jul 2023	Digital Workstream Lead - Digital Enablement Tel: 020 8937 2651 Madeleine.Leathley@b rent.gov.uk
Authority to award contract for an Education Case Management System Authority to award contract for an Education Case Management System. KEY Report: Part exempt *Added to Plan 21 June 2023	Corporate Director of Resident Services	Corporate Director of Resident Services	Leader (Councillor Muhammed Butt)	Not before 20 Jul 2023	Head of ICT Solutions Tel: 020 8937 6045 Derrick.Boyce@brent.g ov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Authority to finalise terms for an Inter Authority Agreement with Harrow Council for the provision of special needs transport Approval to finalise terms for entry into an Inter Authority Agreement with Harrow Council for the provision of special needs transport. KEY Report: Part exempt	Director - Environment and Leisure	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	Not before 25 Jul 2023	Head of Neighbourhood Management, Environment Services Tel: 020 8937 5072 Simon.Finney@brent.g ov.uk
August 2023 Reablement Contract	Cabinet	Corporate Director of	Cabinet	14 Aug 2023	Supplier Relationship

Reablement Contract Seeking approval to tender for Reablement contracts for Brent Council. KEY	Cabinet	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	14 Aug 2023	Supplier Relationship Manager, Commissioning Contracting and Market Management Tel: 020 8937 2349 sarah.patel@brent.gov. uk	
Report: Open						

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
Highways Capital Maintenance Programme 2023-24 To approve the carriageway Capital Maintenance Programme 2023-24, and the footway Capital Maintenance Programme 2023- 26 KEY Report: Open	Cabinet	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	14 Aug 2023	Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.g ov.uk
Draft Staples Corner Design Code To approve the draft Staples Corner Design Code for public consultation KEY Report: Open *Added to Plan 4 July 2023	Corporate Director of Communities and Regeneration	Corporate Director of Communities and Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	Not before 2 Aug 2023	Principal Urban Design Officer Tel: 020 8937 3568 John.stiles@brent.gov. uk
Authority to vary and extend a care and support contract within Extra Care Housing Schemes Approval to vary and extend a contract for extra care housing and support. KEY	Corporate Director of Adult Social Care and Health	Corporate Director of Adult Social Care and Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	Not before 3 Aug 2023	Supplier Relationship Manager Karen.Wren@brent.gov .uk
Report: Part exempt *Added to Plan 5 July 2023					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
September 2023					
Home care Framework to implement of a patch- based model for the delivery of services for Older People and Physical Disabilities. KEY Report: Part exempt	Cabinet	Corporate Director of Adult Social Care & Health	Cabinet Member for Public Health & Adult Social Care (Councillor Neil Nerva)	11 Sep 2023	Supplier Relationship Manager, Commissioning Contracting and Market Management Tel: 020 8937 2349 sarah.patel@brent.gov. uk
Brent Council Ambitions on Race Equality and Supporting Pan-London Commitments To outline Brent activity to tackle racial inequality and demonstrate the Council support and contribution to London local government activity. This report comes ahead of seeking Full Council agreement to a collective London local government statement and commitment later in the year. KEY Report: Open	Cabinet	Chief Executive, Corporate Director of Communities & Regeneration	Cabinet Member for Customers, Communities and Culture (Councillor Fleur Donnelly- Jackson), Leader (Councillor Muhammed Butt)	18 Sep 2023	Policy, Partnerships & Scrutiny Manager tom.pickup@brent.gov. uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
 Procurement for Vale Farm Leisure Centre The relevant permission is sought to re-tender for the running of Vale Farm Leisure Centre as a tri-borough arrangement. KEY Report: Part exempt 	Cabinet	Corporate Director of Resident Services	Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)	11 Sep 2023	Head of Parks, Leisure and Cemeteries Tel: 020 8937 5565 kelly.eaton@brent.gov. uk

February 2024

EDI Strategy 2024 - 2028 To approve the EDI Strategy 2024 – 2028. KEY	Cabinet	Corporate Director of Communities & Regeneration	Cabinet Member for Customers, Communities and Culture	15 Jan 2024	Policy, Partnerships & Scrutiny Manager tom.pickup@brent.gov. uk
Report: Open			(Councillor Fleur Donnelly- Jackson)		